

**DEPARTMENT OF INFORMATION RESOURCES
Open Board Meeting
May 20, 2010
9:30 a.m.
300 W. 15th Street, Room 103
William P. Clements Building
Austin, Texas 78701**

CALL TO ORDER: Board Chair Charles Bacarisse called the meeting to order at 9:32 a.m.

I. ROLL CALL AND WITNESS REGISTRATION: Board Secretary, Pat Koller, called the roll.

Members present:

Chairman Charles Bacarisse
Ramon Baez
Rosemary Martinez
Debra McCartt
Richard Moore
Phillip Keith Morrow
Adam Jones – Ex-Officio
Brad Livingston – Ex-Officio
Carter Smith – Ex-Officio

II. Executive Session

At 9:33 a.m. Chairman Bacarisse announced that the Board would recess the open portion of the meeting to go into Executive Session pursuant to Section 551.074, Government Code, to deliberate certain matters related to the employment of an executive director for DIR, and pursuant to Section 551.071, Government Code, to consult with its attorney.

At 10:45 a.m. Chairman Bacarisse called the meeting to order again and announced that a quorum was present. Chairman Bacarisse stated that while in executive session the Board discussed the appointment of an executive director, and also met with its attorney regarding potential litigation and other items protected under attorney-client privilege. The Board did not vote, take any final action or make any decision during the executive session.

III. Appointment of Executive Director - ACTION

Mr. Bacarisse thanked Mr. Morrow and Mr. Pickering for their hard work and time during the many months of the Executive Director search. Mr. Morrow stated that during the process they had interviewed many good candidates. Mr. Morrow made the motion to appoint Karen Robinson as Chief Technology Officer and Executive Director of DIR, and to delegate authority to Ms. Robinson as its Executive Director. Mr. Moore seconded the motion. Motion carried unanimously. Mr. Bacarisse expressed his personal appreciation to Ms. Robinson for her service to the State and stated she was uniquely qualified for the position. Ms. Robinson thanked the Board, Governor Perry and all of her colleagues, all the DIR employees, and her family for all their support.

IV. Approve minutes from February 25, 2010, Board meeting - ACTION

A motion to approve the minutes of the February 25, 2010, DIR Board Meeting was made by Mr. Morrow and seconded by Mr. Moore. Motion carried unanimously.

V. Executive Director's Report

Ms. Karen Robinson presented a plaque to Cindy Reed, Chief Operating Officer and Deputy Executive Director of Operations and Statewide Technology Sourcing, for 25 years of service to the State of Texas. Ms. Reed expressed her surprise and appreciation for the plaque.

Ms. Karen Robinson presented the Snapshot Performance Report on Statewide Technology Goals including the areas of ICT Cooperative Contracting, Communications Technology Services, TexasOnline, Data Center Services, and Information Security. She also updated the Board on an Executive Staff Organizational change: Doug Holt was named the Deputy Executive Director for Statewide Technology Services. Ms. Robinson presented a general overview on the Data Center, Texas.gov, Sunset Advisory Commission Review, Recent Legislative Hearings, Survey of Employee Engagement and the Agency Strategic Plan. Other items of interest were the Information Security Forum, Power to Purchase, and the introduction of new business line employees.

VI. Finance Update

Ms. Cindy Reed updated the Board on Financial Statement highlights as of February 28, 2010, including Metrics and Budget Status. She presented four different budget amendments to the board. Ms. Martinez made the motion to ratify the four amendments. Mayor McCartt seconded the motion. Motion passed unanimously. Ms. Reed also detailed 3 more budget amendments for the Board for reporting purposes only. She noted that at our next Board meeting in August we will present the FY11 proposed Operating Budget and the FY12 and FY13 Legislative Appropriation Requests.

VII. Data Center Services

Mr. Ed Swedberg presented the Data Center Services update. He discussed Service Levels including Overall Operational Performance, Customer Satisfaction, Infrastructure availability and Critical SLA's. He highlighted Operations Accomplishments including Texas Higher Education Coordinating Board transformation, Print and Mail, Winters Power Outage Response and Successful Disaster Recovery Tests for HHSC, HHSC – People Soft, and TWC. Mr. Swedberg discussed DCS Operations challenges and presented a Remediation update, including a chronology of recent activities, continuing engagement with stakeholders, and implementing steady-state improvements. He presented the New Governance Structure, the Governance Kick-Off Plan, and the Application-Based Transformation, Phase One. In summary, Mr. Swedberg stated that Data Center Consolidation is still the right plan for Texas, solutions for steady-state improvements will be implemented and all options will be considered to optimize the service delivery model. Mr. Moore asked if we have a matrix for decision making authority, and Mr. Swedberg stated that we do.

VIII. ICT Cooperative Contracts Program Update – Fiscal 2010 Q2

Ms. Cindy Reed provided an update of FY 2010 Q2, including Overall Performance, Customer Highlights, Product Highlights and Marketing/Outreach Highlights. She also discussed the Power to Purchase Expo in more detail and indicated it was a huge success for vendors and customers alike. Mr. Baez asked if there had been any escalation in purchases since the Expo. Ms. Reed explained that it was too soon to tell but she would report back on this at the next Board meeting.

IX. Communications Technology Services

Mr. Doug Holt presented the Communications Technology Services Update, including Performance Measures, which includes Service Availability and Channel Penetration. He discussed the TEX-AN Re-Procurement, OAG Managed VoIP Contract, Upgrade of Network Monitoring, Increase in Capacity of the Austin Metropolitan Network, and Replacement/Upgrade of the Capitol Complex Voicemail System.

X. TexasOnline Update

Mr. Holt presented the TexasOnline Update which included Key Objectives, Key 2010 Performance Objectives including Cumulative State Revenue Share, Customer Satisfaction, Transactions, and Portal Visits. He also discussed the new Texas.gov services including key dates with the Press Conference scheduled for June 8th. Mr. Holt presented a description of various TexasOnline fee definitions which were requested by the Board at the last meeting. Mr. Moore had some questions about the fees which Mr. Holt answered.

Mr. Holt presented proposed new fees for the Texas Department of Insurance. Mr. Moore made the motion that the fee changes be approved as presented. Mayor McCartt seconded the motion. Motion carried unanimously. Mr. Moore had some specific questions about the TDI fees, and Mr. Holt will provide that information at a later date.

XI. Information Security Update

Mr. Holt presented the Information Security Update which included Performance Measures including Security Incident Reporting, Web Application Vulnerability Scans, Controlled Penetration Tests Delivered, and Security Training Hours Delivered. He also discussed the Security Operations Center (SOC) Services, Community Cybersecurity Tabletop Exercises, and the Cyber Storm National Exercise Program. Ms. Martinez asked if the training was done in person, and Mr. Holt responded that the training was either in person or through webinars.

XII. Rules

Mr. Martin Zelinsky explained that DIR received comments from one individual in response to posting the proposed vulnerability testing rules in the Texas Register for public comment. He asked the Board to consider issuing an order adopting the amendment of 1 T.A.C. §217.1, concerning Key Terms for Procurement of Information Resources, and new 1 T.A.C. §§217.12 and 217.32, concerning Vulnerability Testing of Network Hardware and Software. He also asked the Board to authorize publication of the adopted rules in the Texas Register. Mr. Morrow made the motion to issue the requested order, to adopt the rules, and to authorize publication of the adopted rules in the Texas Register. Mr. Baez seconded the motion. Motion carried unanimously.

XIII. Public Testimony

There was no Public Testimony.

XIV. Adjournment

Mr. Morrow made the motion to adjourn. Mr. Baez seconded the motion. Motion carried unanimously. Chairman Bacarisse adjourned the meeting at 11:58 a.m.